

Planner Checklist

The Fun and Facts of Early Literacy--Option 1

Please arrange for me to be able to start to set up at the training location one hour before starting time. Thank you.

Assignment: *Please inform participants ahead of time of the following assignment:*

Bring with you the following: 1. A written out storytime plan for any age newborn to age five (can be handwritten); 2. The items for that storytime. Note: NO ONE will be put on the spot to do your storytime to the whole group.

If you do not do storytimes, please bring one picture book you could use with newborn to five year olds and one rhyme for young children.

Equipment

LCD Projector (I will bring laptop)

Microphone (wireless lavelier preferred) if more than 40 participants or if room is large

Flipchart, paper and markers

Extension cords if needed

Podium

Room Arrangement:

Up front: 2 library tables and 2 chairs

For participants: prefer participants sitting at tables of 6-8. If not enough room then chairs in audience style

Supplies and Handouts to be Copied

Nametags

Folder for each participant includes:

[Bullets #1-13 should be in the right pocket of the folder, front to back.

Remaining items should be in the left pocket of the folder, front to back.]

1. Powerpoint presentation in notetaking format (provided by email, two-sided ok, stapled)
2. Early Literacy Research Noted (two-sided ok, stapled)
3. Materials Mentioned list (on colored paper)
4. Rethinking the Brain/Synaptic Density
5. Right from Birth Vocabulary graph
6. Words, Words, Words
7. Three Little Pigs origami house
8. Make a Talking Puppet
9. *Blue Sea* Take-Home Handout (one-sided, stapled)
10. *Something From Nothing* Pattern
11. Dialogic Reading bookmark (two sided, cut in half, color or b&w)
12. Language of Literacy
13. Letter Sounds for Letter Day Activities
14. Parent Guide brochure (two-sided, legal paper) color OR b&w
15. Characteristics of Books and Book Sharing for Each Skill (two-sided ok, stapled)
16. What Can I Say? From Skill to Parent/Caregiver (two-sided ok, stapled)
17. What Will I Say? (colored paper, two-sided ok)
18. English Language Learner Storytimes
19. Parent Letter
20. Sample Activity Cards

(cont. next page)

21. Storytime Observation Checklists (these 3 stapled together, single-sided copies)
 - a. Early Talker
 - b. Talker
 - c. Pre-Reader
22. Website Notes (prefer color, two-sided ok)
23. Curious George Activity Sheet (two-sided, in color or in b&w on colored paper, cut in thirds, one bookmark each)
24. Evaluation [optional, or your own] (on colored paper, two-sided ok)

Books Needed *(Please collect one copy each. If not available, let me know.)*

Note: There are more books mentioned on the "Materials Mentioned" handout. You do NOT need to collect all those items, just the ones listed below.

Grumpy Gloria by Anna Dewdney
Hush! A Thai Lullaby by Minfong Ho
Mouse Shapes by Ellen Walsh
My Friend Rabbit by Eric Rohmann
Never Smile at a Monkey by Steve Jenkins
Road Builders by B.G. Hennessy
Sail Away Little Boat by Janet Buell
Splendid Friend, Indeed by Suzanne Bloom
Ten Naughty Little Monkeys by Suzanne Williams
This Truck by Paul Collicutt
Turn-Around Upside-Down Alphabet Book by Lisa Ernst

Early Literacy Storytimes @ your library: Partnering with Caregivers for Success by Saroj Ghoting and Pamela Martin-Diaz